

# RSB PERMISSION - current pupils

Dear Parents,

As your child is already a pupil of RSB, you have already registered via our website but need everyone to sign below as per new legislation. If you have not registered, **PLEASE CAN YOU DO SO IMMEDIATELY** - registration button is on the homepage, as we need these contact details in case of emergencies and be aware of any medical conditions.

a) If you could please read, tick and sign below so that we can continue to contact you in the future. Please give back to the class teacher OR send to RSB, 20 Clarence Road, Redhill RH1 6NG. All paper documents are kept locked away.

b) Alternatively, if you prefer to register again on the new REGISTRATION FORM (which now has the T's & Cs / Privacy Policy attached).

I consent to the Reigate School of Ballet & Commercial Dance / Reigate Dance Centre (RSB) to contacting me with news by telephone, email, post and text, newsletters about the lessons, workshops, theatre weeks and events that it runs. I understand that my personal information is not shared outside of Reigate School of Ballet & Commercial Dance / Reigate Dance Centre for 3rd party marketing purposes, and personal data is only used in relation within our dance schools. I understand that I can withdraw my consent at any time by notifying RSB in writing.

## Terms and Conditions

The "school" refers to Reigate School of Ballet & Commercial Dance / Reigate Dance Centre / Dorking School of Dance

- Tuition fees are due from the 2nd week of term. Invoices are sent out at the beginning of each term.
- Fees are not discounted or refunded for missed lessons. Lessons can be made up at another location and similar class, but please check before attending.
- The school cannot be held liable for any loss or damage to pupil's belongings.
- Half a term's notice is required in writing if a student is to be withdrawn from the school. Failure to do so will result in a further half term's fees being issued
- The school is only responsible for students while in class. You (*the parent/guardian*) are responsible for your child's collection from classes or giving them permission to leave on their own.
- Outside of the class, pupils are expected to conduct themselves in an orderly manner, and parents are expected to supervise their own children where applicable.
- All students must have a completed registration form signed by the person responsible for paying their tuition fees, who must be over the age of 18 years. Registration can be done via the welcome letter and/or online via our registration page on our website - [www.reigateschoolofballet.com](http://www.reigateschoolofballet.com)
- Parents \ Guardians and students must be aware that due to the nature of dance it is necessary for the teacher to use appropriate physical contact when training dancers to aid in their placement.
- The correct uniform is expected to be worn for each class this includes no jewellery, and please ensure all hair is tied back off the face.
- Pupils may be photographed or filmed during school activities which the school may use for publicity and our own social media purposes. Consent is given via the registration form. If you do NOT want your child to be photographed or filmed, please let us know in writing and address it to the Principal - RSB, 20 Clarence Road, Redhill RH1 6NG.
- The school must be informed before a student takes part in any external dance classes or performances.
- Examinations: Pupils will receive information when they are considered ready to be entered for an examination. The correct entry fee and form must be returned before the closing date or the student will not be entered for that examination.

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT NAME (block capitals): \_\_\_\_\_

Pupil Name (block capitals): \_\_\_\_\_

By signing, I confirm that (1) I am the parent / guardian of the child above and (2) comply with RSB Terms & Conditions